THE UNITED AFRICAN UNIVERSITY OF TANZANIA

PROSPECTUS FOR THE ACADEMIC YEAR 2026/2027

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2 LIST OF ABBREVIATIONS

UAUT:	United African University of Tanzania
VC:	Vice-Chancellor
DVC (ARC):	Deputy Vice-Chancellor Academic, Research and Consultancy
DVC (AF):	Deputy Vice-Chancellor Administration & Finance
HOD:	Head of Department
P-CMC:	P-Consultant Medical Clinic
TCU:	Tanzania Commission for Universities
BBA:	Bachelor of Business Administration
IT:	Information Technology
STEBS:	School of Technology, Engineering, and Business Studies
UE:	University Examination
EU:	Examination Unit
ID:	Identity Card
NACTE:	National Council for Technical Education
ACSEE:	Advanced Certificate of Secondary Education Examination
CSEE:	Certificate of Secondary Education Examination
MNH:	Muhimbili National Hospital
CTSi	Christian Television System International

3 THE VICE-CHANCELLOR'S NOTE

UAUT new and returning students!

Welcome to The United African University of Tanzania!

This is Professor Sung Soo Kim. It has been a humbling privilege and honor to be appointed as the new UAUT Vice-Chancellor (VC) in January of this year. After serving as a Professor and President at universities in Korea and the United States of America for many years, I have now obeyed God's calling to serve at UAUT.

In the recent months, UAUT has been experiencing several changes. Above all, the owner and the foundation that is responsible for managing this university has been changed. Consequently, a new Chancellor and a new VC have also been appointed. The university officials will be reorganized, and faculty and staff will also be recruited and expanded in the coming days.

Through hard work and dedication, Missionary Jin Sup Lee, the founder of this university, laid down a strong foundation from the beginning. Based on the founder's devotion, UAUT will now take a new leap forward. To this end, UAUT is committed to being a Christian university with substance both in name and reality. We will focus all of the university's capabilities on supporting our students to be trained in the knowledge and skills of their major fields. We will also direct our efforts in making our university a place where students are well trained and enabled to find good employment after graduation. We plan to actively open opportunities for career path by cooperating with various companies in Korea. At the same time, we will do our best to enrich your campus experience by drastically improving dormitory facilities and student welfare facilities so that you can have a satisfying and rewarding campus life.

The future that is open to us is always filled with both uncertainty and possibility. Now, I hope and pray that we all will be able to welcome and respond to the upcoming academic year with an active readiness for challenges and possibilities rather than shrinking from anxiety.

May our Lord bless you all and enable you to have a fruitful semester. As Vice-Chancellor, I will pray for your future and commit to supporting you. For the King! Pro Rege!

Prof. Sung Soo Kim

Vice-Chancellor

1 THE UNITED AFRICAN UNIVERSITY OF TANZANIA

The United African University of Tanzania (UAUT) is a private institute of higher education founded by the Registered Trustees of Korea Church Mission, with the objectives of alleviating poverty and promoting growth through raising Tanzanian Christian leaders who are equipped with excellence in wisdom, knowledge and Christian virtues.

The responsibility of the day-to-day running of UAUT is vested in the University Council, with the Vice-Chancellor as the main link between the Board of Trustees and the University Council.

Vision:

Our vision is to become a world-Class University in Jesus Christ, with a premier international reputation for academic excellence, wisdom, leadership, and applied action to enrich individuals and their communities.

Mission:

Our mission is to serve as a leading center of academic and professional excellence manifesting in terms of the provision of excellent pragmatic education and research based on Christian values preset to transform learners' and community's mindsets in order to produce graduates befitting the reality of life in the contemporary global.

2 STUDENTS' LIFE AT UAUT

2.1 Academic Calendar (ALMANAC) for the Academic Year 2026/27

	Internal Events	
	Public Holidays	
	Meetings	
	External Events	
	Teaching week	
Oct/Nov 2026/27: Semester 1 Activities		
WEEK No.	**DATE**	**ACTIVITIES**
	19th October 2026	**BEGIN OF 2026/27 ACADEMIC YEAR**
	12th October – 30th October 2026	Registration Week for 1st Year Students
	19th October – 02nd November 2026	Transfer Window by Students & HLIs
	05th November 2026	ACADEMIC BOARD MEETING to provisionally approve list of graduands
	12th November, 2026	SENATE MEETING to approve the list of Graduands
	02nd November – 06th November 2026	**Teaching Week 1**
	04th November 2026	**Orientation Day** & **First Chapel Service** with Oath of Allegiance taken by 1st Year Students
	09th November – 13th November 2026	**Teaching Week 2**
	16th November – 20th November 2026	**Teaching Week 3**

	16th November 2026	Submission of first-year Internal and inter-institutional transfers feedback to HEIs from TCU
	16th November 2026	Deadline for Submission of Transfers
	21st November 2026	**8th CONVOCATION CEREMONY**
	21st November 2026	**11th GRADUATION CEREMONY**
	23rd November – 27th November 2026	**Teaching Week 4**
	30th November - 11th December 2026	UAUTSO Interclassses Competition
	30th November – 04th December 2026	**Teaching Week 5**
	30th November – 04th December 2026	UAUTSO BONANZA
December 2026: Semester 1 Activities		
WEEK No	**DATE**	**ACTIVITIES**
	04th December 2026	COUNCIL MEETING 1
	04th December 2026	UAUTSO WELCOME FIRST YEAR
	07th December – 11th December 2026	**Teaching Week 6**
	9th December 2026	INDEPENDENCE DAY (PUBLIC HOLIDAY)
	14th December – 18th December 2026	**Teaching Week 7**

	14th December – 18th December 2026	UAUT LECTURER ASSESSMENT WEEK
	21st December – 23rd December 2026	**Teaching Week 8**
	24th December - 1st January 2027	CHRISTMAS BREAK
	24th December 2026	CHRISTMAS EVE (PUBLIC HOLIDAY)
	25th December 2026	CHRISTMAS (PUBLIC HOLIDAY)
	26th December 2026	BOXING DAY (PUBLIC HOLIDAY)
	31st December 2026	Deadline for submission of enrolment data for 2026/27 Academic Year to TCU by UAUT
WEEK No	**DATE**	**ACTIVITIES**
	01st January 2027	NEW YEAR DAY (PUBLIC HOLIDAY)
	04th January – 08th January 2027	**Teaching Week 9**
	04th January –08th January 2027	1st Semester UE drafts submission to HoDs
	11th January – 15th January 2027	**Teaching Week 10**
	12th January 2027	ZANZIBAR MAPINDUZI (REVOLUTION) DAY (PUBLIC HOLIDAY)
	18th January – 22nd January 2027	**Teaching Week 11**
	19th January 2027	UAUT Students Baraza 1 (UAUTSO)
	25th January – 29th January 2027	**Teaching Week 12**

	29th January 2027	INDUSTRIAL STUDY TOUR (UAUTSO)
February 2027: Semester1 Activities		
WEEK No	**DATE**	**ACTIVITIES**
	1st February – 5th February 2027	**Teaching Week 13**
	08th February – 12th February 2027	Moderation of the 1st Semester UE drafts.
	08th February – 12th February 2027	**Teaching Week 14**
	15th February – 19th February 2027	EXAMS PREPARATION WEEK 15
	15th February – 19th February 2027	1st Semester UE numbers issuance
	22nd February – 26th February 2027	UE – EXAMINATION WEEK 16
MARCH 2027: Semester 1 Activities		
WEEK No.	**DATE**	**ACTIVITIES**
	1st March – 05th March 2027	UE – EXAMINATION WEEK 17
	04th March 2027	COUNCIL MEETING 2

	5th March 2027	**END OF SEMESTER 1**
	5th March 2027	**BEGIN OF SEMESTER 1 BREAK**
	08th March – 12th March 2027	Marking of 1st Semester UE scripts and submission of results to the HoDs
	10th March 2027	EID EL FITRI (PUBLIC HOLIDAY)
	11st March 2027	EID EL FITRI HOLIDAY (PUBLIC HOLIDAY)
	19th March 2027	**END OF SEMESTER 1 BREAK**
	15th March – 19th March 2027	Moderation of the marked 1st Semester UE and results (External Examiners and Departmental Meetings)
	22nd March 2027	**BEGIN OF SEMESTER 2**
	22nd March – 26th March 2027	**Teaching Week 1**
	24th March 2027	ALL ADMINISTRATIVE STAFF MEETING
	26th March 2027	GOOD FRIDAY (PUBLIC HOLIDAY)
	28th March 2027	EASTER
	29th March 2027	EASTER MONDAY (PUBLIC HOLIDAY)
	30th March - 30th April 2027	UAUTSO LEAGUE
APRIL 2027: SEMESTER 2 ACTIVITIES		
WEEK No.	**DATE**	**ACTIVITIES**

	2nd April 2027	ACADEMIC BOARD MEETING to provisionally approve 1st Semester UE results
	29th March – 2nd April 2027	**Teaching Week 2**
	2nd April 2027	SENATE MEETING to approve 1st Semester UE results
	9th April 2027	ALL ADMINISTRATIVE STAFF MEETING
	5th April – 9th April 2027	**Teaching Week 3**
	7th April 2027	KARUME DAY
	12th April – 16th April 2027	**Teaching Week 4**
	19th April – 23rd April 2027	**Teaching Week 5**
	26th April – 30th April 2027	**Teaching Week 6**
	26th April 2027	UNION DAY (PUBLIC HOLIDAY)
MAY 2027: Semester 2 Activities		
WEEK No	**DATE**	**ACTIVITIES**
	1st May 2027	LABOUR DAY (PUBLIC HOLIDAY)
	3rd May – 7th May 2027	**Teaching Week 7**
	10th May – 14th May 2027	**Teaching Week 8**
	11th May 2027	UAUT Students Baraza II (UAUTSO)
	12th May 2027	UAUTSO DAY

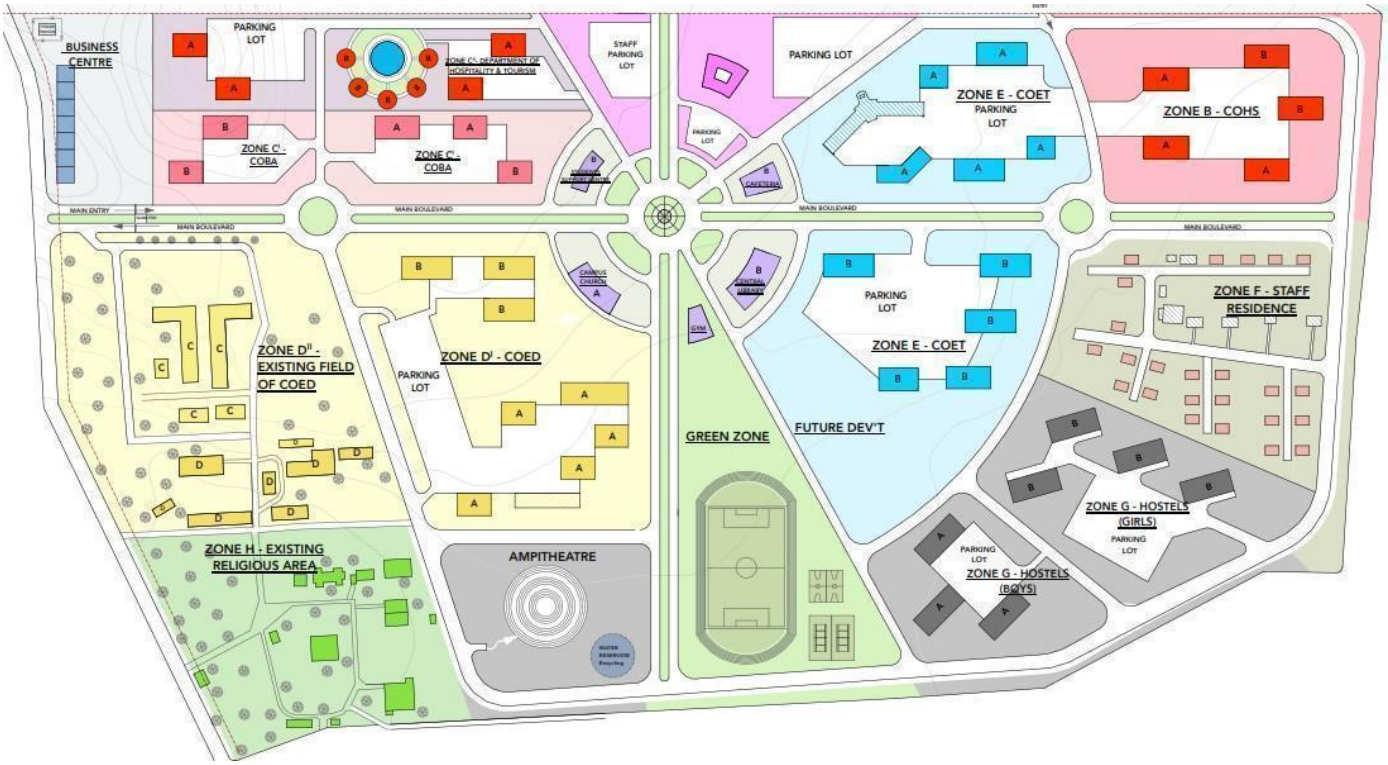
	14th May 2027	Starting of UAUTSO General Election Process
	17th May – 21st May 2027	**Teaching Week 9**
	17th May - 21st May 2027	UAUTSO General Election Collection and Submission of Forms
	17th May – 21st May 2027	UAUT LECTURER ASSESSMENT WEEK
	17th May 2027	EID EL-ADHA (Tentative Date) (PUBLIC HOLIDAY)
	21st May 2027	INDUSTRIAL STUDY TOUR (UAUTSO)
	24th May – 28th May 2027	**Teaching Week 10**
	24th May - 25th May 2027	UAUTSO General Election Compaign
JUNE 2027: Semester 2 Activities		
WEEK No.	**DATE**	**ACTIVITIES**
	31st May - 4th June 2027	**Teaching Week 11**
	31st May – 11th June 2027	2nd Semester UE drafts submission to HoDs
	03rd June 2027	COUNCIL MEETING 3
	4th June 2027	UAUTSO General Election Voting Day
	7th June – 11th June 2027	**Teaching Week 12**
	8th June 2027	Swearing-In Ceremony of Newly Elected UAUTSO Leaders

	8th June 2027	End of UAUTSO General Election Processes
	14th June – 18th June 2027	**Teaching Week 13**
	21st June – 25th June 2027	**Teaching Week 14**
	28th June – 2nd July 2027	EXAMS PREPARATION WEEK 15
	29th June 2027	ALL ADMINISTRATIVE STAFF MEETING
JULY 2027: Semester 2 Activities		
WEEK No	**DATES**	**ACTIVITIES**
	28th June – 2nd July 2027	2nd Semester UE numbers issuance
	29th of June 2027	ALL ACADEMIC STAFF MEETING
	05th July – 09th July 2027	UE – EXAMINATION WEEK 16
	7th July 2027	SABA SABA DAY (PUBLIC HOLIDAY)
	12th July – 16th July 2027	UE – EXAMINATION WEEK 17
	19th July – 23rd July 2027	Marking of 2nd Semester UE scripts and submission of results to the HoDs
	19th July – 23rd July 2027	Microlearnable Program (from Handong Global University, South Korea)
	19th July – 10th September 2027	**8-WEEK INDUSTRIAL PRACTICAL TRAINING**

August 2027: Semester 2 Activities		
WEEK No	**DATES**	**ACTIVITIES**
	26th July – 6th August 2027	Moderation of the marked 2nd Semester UE and results (External Examiners and Departmental Meetings)
	8th August 2027	NANE NANE DAY (PUBLIC HOLIDAY)
	12th August 2027	ACADEMIC BOARD Meeting to provisionally approve 2nd Semester UE results
	19th August 2027	SENATE MEETING to approve 2nd Semester UE results
SEPTEMBER 2027: Semester 2 Activities		
WEEK No	**DATES**	**ACTIVITIES**
	02nd September 2027	COUNCIL MEETING 4

	13th September – 17 September 2027	Sitting supplementary/special examinations
	20th September – 24th September 2027	Marking of supplementary/special exams
	28th September 2027	Academic Board Meeting to provisionally approve supplementary/special examination results
	05th October 2027	SENATE MEETING to approve supplementary/special exam results
	05th October 2027	**END OF SEMESTER 2**
END OF ACADEMIC YEAR 2026/2027		

2.2 Site Map of UAUT



2.3 The Library

The university library is an integral part of the academic community of UAUT. The library activities are geared to support the teaching and research activities through the provision of:

- Textbooks
- Periodicals
- Journals
- E-resources
- Other reading materials

Acquisition of more appropriate, scholarly journals and other reading materials is a continuous process of the library. All users of the UAUT Library are required to adhere to its rules and regulations. The library operates as follows: -

Day	**TIME**
MON – FRI	08:00AM – 09:00PM

SAT	08:00 AM – 03:00PM
SUN/PUBLIC HOLIDAY	CLOSED

2.4 Accommodation

The University offers quality and affordable accommodation on-campus. Students are expected to comply with the students' by-laws regarding campus accommodation. Students shall not be allowed to live with any other person/persons in their rooms e.g. relatives, spouses, children or other students who did not apply and pay for hostel accommodation. Students residing in the hostels shall be responsible for the general cleanliness and tidiness of the rooms they occupy.

2.5 Sports facilities

Sporting facilities exist for students and staff. The range of choice of games and sports played at the University includes Basketball, Soccer, Netball, Volleyball, Taekwondo and Athletics.

2.6 UAUT Students' organization

The students' organization is responsible for students' academic, social and recreational activities. United African University of Tanzania Students Organization (UAUTSO) is the only officially recognized organization representing all students. Its objectives are:

(i) To direct activities that shall enhance the interest of the Students body and UAUT community at large.

(ii) To Promote Peace, Love and Harmony, maintain fraternal relationships between students and UAUT administration.

(iii) To ensure that students understand their responsibility to educate themselves to the best of their knowledge and ability and to promote academic freedom as an inalienable right of the students.

(iv) To perform the duties and exercise all the powers conferred on UAUTSO.

(v) To deliberate on any matter that appears to affect the status of the organization.

(vi) To cooperate with other student organizations in Tanzania, Africa, and the world at large.

2.7 Religious and Ethnic Diversity

Although the University is founded on Christian principles, students from all walks of life are welcome and have equal opportunities to academic and related services. It is intended that the University students will comprise individuals from a wide range of ethnic, national and religious backgrounds, reflecting the diversity of Tanzania.

2.8 Chapel

A service is held on Wednesdays from 11.00 am to 12.00 pm at the University Chapel. This is part of the curriculum and therefore attendance is mandatory for all students.

2.9 Counseling

All Students with personal problems, whether or not related to study, will have access to counseling and advice services through the University Chaplain's Office. We have three qualified chaplains on staff who are ready to assist or direct the students to other services. Students at UAUT are encouraged to talk about their difficulties, whether emotional, academic or involving relationships, in order to find a way forward. Confidentiality is ensured.

2.10 Dress code

UAUT is training prospective leaders with Christian integrity. This means that decent dressing should be adhered to. Immoral and/or inappropriate clothing worn by the student shall be subject to disciplinary action.

The dress code is applicable to all students and is part of the University policy in order to provide and maintain high professional ethical standards, integrity, and discipline on the campus. The dress code must be adhered to by every University Student from Monday to Friday, even if casual attire is allowed on any day.
Examples of inappropriate clothing may include, but are not limited to; Skin tight or transparent clothes, Jeans with holes, trousers hanging under the buttocks (Mlegezo); Tight trousers, skirts, blouses; Dress/skirts with excessive slit (mpasuo); Any dress that leaves the stomach, waist, breasts, chest, and/or back open; Shorts or skirts that do not cover the thighs when seated; see through clothes, mini-skirts, stomach-cuts, capped sleeves and sleeveless tops/vests/shirts, tracksuits, casual wear like kangas, head scarves; earrings for men are forbidden.

ALL Students shall dress with decency, modesty and smartness. This includes wearing Student ID CARDs at all times while on campus.

2.11 ID Policy

Any person entering UAUT MUST display the approved UAUT ID card. A lanyard (strap) will be supplied to student/staff/visitors and this must be worn (you may NOT use your own lanyard). Students MUST WEAR the ID on a lanyard AT ALL TIMES while they are on campus.

2.12 Student ID Cards

Student ID cards serve a variety of purposes outside of photo identification, and can provide access to such amenities as borrowing books from the school library, attending school events, receiving discounts at local stores and movie theaters, and much more. Following rules and regulations must be adhered to when on UAUT campus

a) No student is permitted to enter class without their personal UAUT ID clearly displayed;
b) A student who misses part of a class through a lost or forgotten ID will be recorded as LATE;
c) Students who have forgotten their IDs will have their student number recorded by the Security Officer and will be given a temporary ID card;
d) Students who have lost their ID must have a new ID card printed from the cash office at a cost of TZS. 10,000/=.

2.13 The Instruments of Respect

The Instruments of Respect of UAUT is summarized in the motto: "A Centre of Excellence for Developing Humankind Holistically to Learn to Serve."

(1) **Rule of Faith**: We recognize and affirm that UAUT is a Christian Institution built upon the foundation of Christian Doctrine. This means:

a) We respect and give all honour and praise to the Almighty God in the context of our life together.
b) We shall do nothing to undermine the development of a Christian ethos within the University.
c) We shall give support to the ongoing development of a Christian worldview in matters of academic work, ethical standards, and good character.
d) We shall strive to create an environment of mutual enrichment towards the development of critical thought and co-operative praxis for the betterment of society.

(2) **Rule of Life**: We shall seek to love our neighbors as ourselves. We promise:

a) To avoid swearing and disparaging talk about God, or gossip about our neighbour;

b) To respect public times of worship and rest;

c) To respect the legitimate authority of the state, the family, the Church, and the University rules and not participate in any public riot;

d) To uphold the human and civil rights of persons regardless of race, class, ethnic group, religion or gender, including the unborn, and to renounce any physical or verbal abuse of another person;

e) To shun all sexual immorality, polygamy, adultery, fornication and homosexual practice;

f) Not to steal or engage in financial dishonesty of any kind;

g) To tell the truth and renounce all forms of plagiarism and false testimony;

h) To dress decently and treat each other with dignity and purity;

i) To exercise moderation in all things, avoiding abuse of the body and soul through alcohol, tobacco, drugs, pornography or gambling.

(3) **Rule of Prayer**: We shall seek to love God with all our souls and mind. We promise:

a) To maintain a spiritual discipline, including study and prayer,

b) To shape our lives for the glory of God and the betterment of others;

c) To give generously to those in need and to those who support the needy.

2.14 Gender violence and sexual harassment

Gender violence and harassment are against human rights, hence any student who will be involved in such inhuman activities of any sort shall not be tolerated. Strict disciplinary measures shall be taken against the respective student.

2.15 Smoking and drugs

Smoking and usage of drugs such as Marijuana, cocaine etc. are strictly prohibited within the campus. Students are strongly encouraged to refrain from such activities while off campus acknowledging their responsibility not to bring disrepute to UAUT.

2.16 Lock out and strike

Lockouts and strikes of any form are strictly prohibited and might lead to participants' immediate discontinuation from studies and NO APPEALS shall be entertained.

2.17 Catering Services

Meals are served in the cafeteria. Services are provided to all students and visitors on cash payment.

2.18 Health Services

Medical services are provided at the P-CMC and Vijibweni Hospital. Health cases requiring specialist attention are referred to MNH or any other hospital where NHIF is acceptable.

3 SENIOR STAFF LIST

1) **Chancellor**

   Dr. Kyung Chul Kam

2) **Vice-Chancellor**

   Prof. Sung Soo Kim, PhD.

3) **Deputy Vice-Chancellor – (Academic, Research & Consultancy)**

   Prof. Thierry S. Nouidui. PhD

4) **Deputy Vice-Chancellor Administration and Finance**

   Prof. John Isaac Mwita PhD

5) **Chaplain**

   Dr. Howan Song

6) **Dean of the School of Technology, Engineering, and Business Studies (STEBS)**

   Vacant

7) **Dean of Students**

   Ms. Sifa Masinga

8) **Corporate Counsel and Secretary to Council & Senate Advocate**

   Adv. Lazaro Mwakalindile

9) **Ag. Quality Assurance Unit Coordinator**

   Mr. Simon Kitilla

10) **Ag. Examinations Unit Coordinator**

    Mr. Ezekiel Nyamu

11) **Library Services Unit Coordinator**

Mr. Deogratius Kibidule, MA

4 UNDERGRADUATE DEGREES PROGRAMMES OFFERED

4.1 General information

4.1.1 Minimum number of students for a programme

The minimum number of students required for any particular undergraduate degree programme to be run shall be **ten**.

Departments wishing to run programmes with less than ten students shall first obtain special permission from Deputy Vice-Chancellor (ARC)

The set minimum number of students is subject to annual reviews by the Senate.

The undergraduate degree programmes offered by the University are:

1) The Bachelor of Science in Computer Engineering and Information Technology (IT),

2) The Bachelor of Science in Business Information Technology,

3) The Bachelor of Business Administration (BBA) programme with a specialization in:
   - Accounting, and
   - Marketing

4.1.2 Minimum number of students for an elective

The minimum number of students required to open an elective course is **10** students or **50%** of the number of students in the programme level, whichever is greater.
The set minimum number of students is subject to annual reviews by the Senate.

4.2 Admission Regulations

Bachelor's degree applicants should apply through the Online Application System of the University website at www.uaut.ac.tz.

Only applicants who meet the required minimum entry qualifications into the University should submit applications otherwise they will not be processed and the admission fee if paid will be forfeited.

All applicants must follow the guidelines below.

4.3 Minimum Admission Entry Qualifications:

(i) Those with direct qualifications: Certificate of Secondary Education Examination (CSEE) or equivalent, with passes in FIVE approved subjects THREE of which must be at Credit level obtained prior to sitting for the Advanced Certificate of Secondary Education Examination

(ii) (ACSEE) or equivalent, and;

(iii) For all applicants except graduates of 2014 and 2015 Two Principal Passes in appropriate subjects in the ACSEE or equivalent with total points from three subjects not below 5 (for Arts programmes) and 4 (for Science-based programmes) based on the following grade to point conversion scale: A = 5; B = 4; C = 3; D = 2; E = 1; S = 0.5 and F = 0 point. The minimum Principal in this case is an 'E' grade.

(iv) For graduates of 2014 and 2015 Two passes in appropriate subjects in the ACSEE or equivalent with total points from three subjects not below 5 (for Arts programmes) and 4 (for Science-based programmes) based on the following grade to point conversion scale: A = 5; B+ = 4; B = 3; C = 2; D = 1; E = 0.5 and F = 0 point. The minimum Principal in this case is a 'C' grade.

(v) Equivalent applicants i.e. those with Ordinary Diploma, NTA level 6 and non-NTA level 6 recognized by TCU/NACTE with a GPA not less than 3.0

(vi) Recognition of Prior Learning (RPL) applicants

Form Six Leavers who sat for Examinations of Other Foreign Examining Boards (Holders of Foreign Certificates either O-Level, A-Level or Both)

4.4 General Requirements

1) There is NO Application fee. All enquiries about admission should be addressed to:

   The Vice-Chancellor,
   The United African University of Tanzania
   P.O. Box 36246 Dar es Salaam, Tanzania
   E-Mail: admissions@uaut.ac.tz
   Tel: +255684505012

2) It is an offence to submit false information when applying for admission. Applicants who will be discovered to have submitted forged certificates or any other false information will not be considered and appropriate legal action will be taken against them.

3) All new students are required to report for the orientation programme that normally takes place for the two (2) weeks preceding the beginning of the new academic year.

4) Successful applicants will be registered only after they have paid the requisite University fees.
5) Fees paid will not be refunded.
6) In exceptional circumstances, refunds may be issued to students who have completed their academic programme. For continuing students, any excess fees paid will be carried forward and credited towards the fees for the upcoming semester.
7) All students, if accepted, are expected to conform entirely to University regulations.
8) The deadline for registration of first-year students will be two (2) weeks, from the first day of the orientation week, while for continuing students it will be the Friday of the second week after the beginning of the first semester.
9) Students discontinued on academic grounds from one College may be allowed to apply into another College provided that the sponsor approves.
10) Students entering this University on transfer cases cannot transfer grades obtained elsewhere.
11) Where degrees are classified, the maximum transferable load is one academic year.
12) Students will be allowed to be away from University studies for a maximum of two years if they are to be allowed to be readmitted to the same year of studies where they left off.
13) Students discontinued from studies because of examination irregularities will be considered for readmission after they have been away for two years. They will be required to reapply and compete with other applicants for re-admission into the first year.
14) No change of names by students will be entertained during the course of study at the University and they will only be allowed to use names appearing on their certificates.
15) No student will be allowed to postpone studies after the effective commencement of an academic year except under special circumstances. Permission to postpone studies will be considered after producing satisfactory evidence of the reasons for postponement and written approval from the sponsor. Special circumstances shall include:
    a) Sickness;
    b) Serious social problems (each case to be considered on its own merit); and
    c) Severe sponsorship problem.

4.5 Education Delivery Mode in UAUT

Applicants should note that the education delivery mode in the UAUT is the Conventional or Regular mode which is classroom-based that is performed by the lecturer.

4.6 Internal Transfer

Any student who wishes to transfer from one programme to another shall make a written application to the DVC (ARC) who shall communicate to the respective HOD to check if

- There is a vacancy to accommodate new students
- The applicants possess the minimum entry requirements for that particular degree programmes
- The applicant for transfer must have been selected for degree programmes
- The applicants meet the admission entry points and time to the programmes for which the transfer is sought.

4.7 Inter-University Transfer

a) The student must submit a written application to the DVC (ARC), for degree programmes to which a student wants to transfer through the institution for which he/she was admitted, within the announced time.

b) Approval from the receiving institution is granted in writing and submitted to TCU/NACTE for validation and documentation.

4.8 Orientation for new students

The orientation will be held one (1) week before the commencement of the first semester. The students are exposed to the existing rules and regulations which guide their lives at UAUT.

4.9 Admission of Foreign Students

Non- Tanzanian students are expected to conform to all immigration formalities in force in their countries before they depart for Tanzania. They must also obtain Resident Permit from the nearest Tanzania Embassy or High Commission before they arrive.

All correspondences should be addressed to:

The Vice-Chancellor,
P.O. Box 36246

DAR ES SALAAM, TANZANIA
E-Mail: admin@uaut.ac.tz

5 GENERAL UNIVERSITY EXAMINATION REGULATIONS

5.1 Registration for Examination

There shall be no special registration of candidates for examinations. Payment to the University of all required fees by a candidate for a course of study shall be deemed as adequate registration for the requisite examinations in the particular course of study.

5.2 Registration for Courses

(i) All students shall register for courses, specified by their respective heads of departments, at the beginning of a semester of an academic year.

(ii) Registration shall be done through the Online Students' Management System and the deadline for course registration for all students shall be at 5 P.M. on Friday of the second week after the beginning of the semester.

(iii) Students who will not meet the course registration deadline will not be allowed to attend classes.

(iv) Under extenuating circumstances, students who will not meet the online registration deadline shall seek permission from their respective heads of departments to be allowed to register for courses and/or to attend classes.

(v) A student who has registered for a course but who wishes to withdraw from that course must apply to the Head of Department for permission to do so not later than Friday of the fourth teaching week of the semester. No student will be permitted to commence any course three weeks after the beginning of the semester or withdraw from any course four weeks after the beginning of the Semester.

5.3 Eligibility for Examinations

(i) The Dean of a School may bar any candidate from being admitted to any examination in any subject or course in his/her College where he/she is satisfied that the candidate has not completed satisfactorily by attendance (less than ¾ or 75% of total course hours) and/or otherwise the requirements of the subject of course.

(ii) A candidate who has been barred in accordance with paragraph (i) above shall be required to retake (carryover) that course.

(iii) Where a candidate who has been barred in accordance with paragraph (i) above enters the examination room and sits for the paper, the results in the paper shall be declared null and void.

(iv) Every candidate shall be required to have in his/her possession a UAUT identity card (ID) and examination number otherwise they shall not be admitted into the examination room

(v) Examination numbers shall only be issued to students who show sufficient evidence of having paid any outstanding balance owed to their university student account.

(vi) In extenuating circumstances, the DVC-ARC shall issue a special clearance certificate for a student who cannot clear his/her outstanding debt before the start of University examinations. However, the conditional exemption shall require the student to clear his/her debts under the following conditions:

a) For continuing students – before the commencement of the following academic year otherwise, he/she will not be allowed to proceed with the next academic year.

b) For finalists – before the expiry of the maximum period of registration i.e. five years for a three-year program, and six years for a four-year program. During this timeframe, the student shall not be approved for the award of a degree and his/her academic transcript shall be withheld by the University. Upon the expiry of the maximum registration period, the student shall be de-registered/discontinued from the University.

(vii) The authority for issuing of examination numbers is the Examinations Unit upon receipt of a clearance certificate from the Accountant/Bursar or the DVC-ARC.

5.4 Absence from Examinations

(i) A candidate who deliberately absents himself/herself from an examination(s) without compelling reasons shall be considered to have absconded and shall upon recommendation of the Academic Board be discontinued from the University subject to confirmation by the Senate.

(ii) A candidate who, for reasonable cause, was unable to present himself/herself in the ordinary examinations may, with the special permission of the Academic Board, present himself/herself for examination at a time fixed for any supplementary examination.

(iii) A student who is required to sit for a special examination shall be assigned an “S” (Special) grade.

(iv) A student who has an “S” grade in a course during any academic year is required to sit for the course examination during the time of special examinations for that academic year. Except with the approval of the Academic Board, a student who has not sat for any course with an “S” grade at the time of special examinations will be considered to have absconded from their studies.

(v) A special examination shall be treated as a first sitting i.e. when a student fails with the grade “D” then the student may sit for the supplementary examination and when the student fails with the grade E then the student

may carry over that course provided that the requirements for progressing from one year to another have been met as further explained in section 13.

5.5 Examinations Moderation

a) Every University Examination shall be administered by a Board of Examiners which shall consist of one or more examiners appointed from outside the University (External Examiner(s)), in conjunction with one or more of the instructors of the candidates in the subjects under examination; except that, in the case of the reexamination of candidates who have failed in the ordinary University examination, all the examiners may be appointed from within the University.
b) For every semester, the relevant examination papers, marking schemes, and answer scripts by candidates shall be submitted to external Examiners for moderation.
c) External Examiners shall be entitled to such honoraria as the University shall prescribe.

5.6 Forms of Assessment and Examinations

(i) The Heads of Departments must make sure that students are made aware of all required evaluation procedures at the beginning of the course.

(ii) A candidate at any examination may, at the discretion of the Board of Examiners, be required to attend an oral examination in addition to written and practical examinations.

(iii) The percentages of the total marks awarded for written, practical and oral examinations in any subject or course shall be determined by the Senate, on the recommendations of the Academic Board.

(iv) Each course will be examined at the time of its completion and a grade awarded. The grade will be based on a final university examination and a course work assessment. The coursework assessment shall normally constitute 40% and the final university examination 60% of the total course assessment. Coursework assessment for courses that are practical/methodology/research/Laboratory/field-based, may, however, with the approval of Senate, constitute up to 100% of the total course assessment provided that where it exceeds 40% the assignments on which it is based shall be available for scrutiny by the External Examiner.

(v) Assessment of the student's progress shall be based on the following grading system:

Grades	A	B+	B	C	D	E
Marks	70-100%	60-69%	50-59%	40-49%	35-39%	0-34%
Remarks	Excellent	Very Good	Good	Satisfactory	Weak	Poor
Grade Logic	Pass	Pass	Pass	Pass	Supplement	Repeat (Carry)

The above range of marks being a result of rounding off all decimals of the marks.

(vi) The minimum passing grade shall be 'C'.

5.7 Dates of Examinations

(i) University Examinations in all Colleges shall be held at a time to be determined by the Senate, which shall normally be at the end of each semester, subject to such exceptions as the Senate may allow upon recommendation by the Academic Board.

(ii) Candidates who are referred and are required to do supplementary examinations shall be re-examined in the referred subjects at a time to be determined by the Senate or in particular cases by the Academic Board, as the case may be, which shall be after the ordinary examinations at the end of the second semester in the academic year.

(iii) A candidate who, for reasonable cause, was unable to present himself/herself in the ordinary examinations may, with the special permission of Senate or, on the Senate's behalf, the Academic Board present himself/herself for examination at a time fixed for any supplementary examination.

5.8 Conduct of Examinations

(i) University examinations shall be conducted under the control of the Deputy Vice-Chancellor Academic, Research and Consultancy (DVC-ARC), or such other officers of the University as the DVC in charge of academics may appoint.

(ii) The external examiners for University examinations shall be approved by the Senate in the manner it shall prescribe.

(iii) The DVC-ARC shall have the power to issue such instructions, notes, or guidelines to candidates, invigilators, and examiners of University examinations, as he/she shall deem appropriate for the proper, efficient and effective conduct of such examinations.

(iv) The instructions, notes, or guidelines issued by the DVC-ARC under regulation iii) shall form part of and be as binding as these Regulations.

(v) Subject to approval by the Senate, each College or Department shall make such internal examination regulations as are necessary for the proper conduct, management, and administration of examinations in accordance with the specific requirements of a particular degree or other award programmes of the College or Department, as the case may be.

5.9 Examination Irregularities

The University shall ensure that a conducive environment is provided for the proper conduct of examinations. All offices participating in the examination process must uphold academic integrity and ethical standards to guarantee the smooth administration of examinations. Any cases of examination irregularities shall be reported to the Senate during the period designated for the approval of examination results. The Senate reserves the right, at its sole discretion, to impose an appropriate or lesser penalty on any candidate found guilty of an examination irregularity, taking into account the severity and circumstances of the offense.

	Examination Irregularities	**Penalties**
i	Cheating in relation to any part of the examination process	Discontinuation
ii	Impersonation (hiring an agent to sit for an examination(s).	Discontinuation
iii	Pre-examination possession of question papers or solutions.	Discontinuation

iv	Tampering with or destroying evidence of an irregularity	Nullification of the examination results for the respective exam
v	Possession of unauthorized materials (e.g., notes, books, electronic devices).	Nullification of the examination results for the respective exam
vi	Unauthorized Absence from the examinations (Failure to appear / sit for the examination)	Discontinuation
vii	Writing on unauthorized parts(body, clothing etc)	Nullification of the examination results for the respective exam
viii	Gross misconduct towards examination officials or fellow candidates, including misbehavior or failure to comply with invigilator instructions.	The results of the specific examination shall be nullified. The candidate shall be expelled from the examination room, and the affected paper shall receive a score of **0%**.
ix	Communicating with another candidate or Exchanging Documents/Answer Books; Providing/Receiving Answers	Cancellation of the entire examination paper for all involved parties (result = 0%).

x	Unauthorized Removal of Examination Materials	Cancellation of the entire examination paper for all involved parties (result = 0%).
xi	Late entry (after 30 minutes from the start of exam) into the examination room	Fail (result = 0%).
xii	Entering the examination room without meeting the mandatory conditions or essential prerequisites established by the university's regulations	Immediate removal from the examination. Result recorded as "Null & Void" or "0%" for that paper.
xiii	Failure to adhere to proper attendance signing protocols during examinations that is signing the attendance list late , signing the exit column prematurely before completing or submitting the exam script, neglecting to sign the attendance list upon entering the exam room, or failing to sign the exit column when leaving after submitting the script.	cancellation of the affected exam paper (graded as 0%),

xiv		Fraudulent Alteration or Misrepresentation of Data/Information	Cancellation of the affected assessment(s) (result = 0%). If related to an exam, cancellation of the entire paper
xv		Inciting/Instigating Exam Protests or Refusals:	Suspension for one academic semester or year. Requirement to issue a formal apology
xvii	a	**Plagiarism**: Presenting someone else's work, ideas, or expressions as one's own without proper acknowledgment	zero on the assignment or Mandatory resubmission (if possible)
	b	**Using a "Ghost" Writer:** Commissioning or allowing another person to author all or a substantial part of the work submitted for assessment.	Immediate failure of the entire Component

	c	**Falsifying Fieldwork Placement Documents**: Creating or altering official documents related to the location, duration, or nature of a required fieldwork placement	Immediate failure of the fieldwork component
	d	**False Representation of Fieldwork Attendance**: Claiming to have attended fieldwork sessions or activities that one did not actually attend	Zero for the fieldwork attendance/log component. Requirement to complete verified makeup hours (if possible, with penalty)

	e	**Fabrication of Data**: Inventing data, research findings, or experimental results that were not actually observed or collected	a) Automatic failure (grade "E" or zero) on the affected exam, assignment, or research project. b) Mandatory resubmission with a penalty (e.g., maximum grade cap of 50% upon resubmission). c) Official warning and documentation in the student's academic record.

5.10 Publication of Results

(i) The provisional results of candidates in every examination, arranged in a manner as prescribed by Senate or, as provided under internal examination regulations of the relevant College approved by Senate and not in conflict with these Regulations, may be published by the Heads of the Departments or Deans of the Schools soon after the Academic Board meeting but the results shall not be regarded as final until they are confirmed by the Senate. If a student has a reason to believe that a grade he or she has received is incorrect, the student should first try to liaise with the Head of the Department to resolve the issue. If no satisfactory resolution has been reached, the student shall then initiate the formal grade appeal procedure once the results have been confirmed by the Senate.

(ii) The results shall be published on websites or online information systems and, if need be, on notice boards at the discretion of the relevant Department or College. The anonymity of the student must be protected in publishing results e.g. using the student's registration number rather than names.

(iii) The Senate shall confirm the results of examinations for each Semester at a time to be determined by the Senate, which shall normally be after the end of each semester.

(iv) Feedback on Coursework Assessment (CA) must be continuously provided to students and the cumulative CA marks must be shown to students before they sit for the University Examinations (one week before the commencement of examinations). A copy of the students' CA marks, signed by the students, must be submitted to the Heads of Departments at the same time.

5.11 Nullification of Examination Results

The Senate shall nullify the results of any candidate if it is satisfied that an irregularity has been identified in the examination process and a detailed and relevant report, including all evidence, has been submitted to the Academic Board through the respective Head of Department.

5.12 Appeals

(i) All appeals concerning examination results shall be made by the respective student to the Deans of the Schools within seven (7) working days (unless instructed otherwise) after the publication of the provisional examination results.

(ii) An appeal shall be made based on the following allegations: Unfair marking; Wrong computation of marks or grades; Irregularities committed in the process of conducting the examination. No appeal shall be considered unless it falls within the above-listed allegations.

(iii) Appeals shall be made to the Deans in writing upon payment of 50,000/= Tanzanian Shillings per examination paper, to the designated Bank account.

(iv) In the case of remarking, the Dean shall refer the matter to the Head of Department who shall

a) recall the examination script
b) send it to an external examiner
c) The remarking examination results will be submitted to the Head of Department, who then, shall recommend to the Dean of the School for action to be taken.
d) The Dean of the School shall report all appeals to the Academic Board.

(v) In case of irregularities committed in the process of conducting the examination, the Dean shall report the matter to the Academic Board for further action.

(vi) Any person, who has been alleged to be involved at any stage in the commission of an examination irregularity, shall be barred from participation in the making of a decision over such a case of an appeal, except for purposes of making a presentation of findings or recommendations or answering queries, as the case may be.

(vii) Whatever the outcome of the appeal will be, the student will be formally informed by the Dean of the School.

(viii) A student may re-appeal to the Chairman of the Academic Board (DVC-ARC) against the decision of the Academic Board on his/her appeal by appealing to his/her Dean of the School. Such an appeal shall only be entertained if it had at first been rejected by the Academic Board and if the student presents new developments and/or grounds that were not and could not be made available to the Academic Board.

(ix) All incidents of appeals shall be reported to the Senate during the time set for confirmation of the examination results.

5.13 Progress From Year to Year

(i) Students are required to attain a minimum overall GPA of 2.0 before proceeding to the following year of study.

(ii) A candidate who fails to attain an overall GPA of 1.8 at the end of the academic year shall be discontinued forthwith.

(iii) A candidate who attains an overall GPA of 1.8 or above at the end of the academic year shall be allowed to supplement all courses he/she failed. The highest grade awarded for a supplemented course shall be the minimum passing grade (i.e. "C").

(iv) A student shall be allowed to repeat a particular year of study only once provided that he/she has not exhausted his/her maximum registration period and if he/she scores an annual GPA of less than 2.0 after Supplementary Examination.

(v) The minimum overall GPA shall be calculated in accordance with the credit weighting of the individual courses.

(vi) Carrying over of courses shall be guided by the following:

(vii) If after taking supplementary examinations a student fails to obtain a "C" grade in a core course, or fails to clear all Supplementary Examinations but has an overall GPA of 2.0 in courses examined or

otherwise assessed in semesters 1 and 2 of the academic year, may be allowed to repeat (carryover) the failed courses within the maximum period of registration.

(viii) A candidate who scored an overall GPA of 2.0 or above but failed in some courses with grade 'E' may be allowed to carry over flexibly into the following academic years the failed courses as are requisite for the fulfillment of the requirement of passing a total minimum number of course credits for the program.

(ix) Carrying over failed courses into subsequent years shall imply repeating the failed courses in the subsequent years by fulfilling all requirements of the course.

(x) The maximum grade for a carried over course shall be the minimum passing grade i.e. 'C'

(xi) Carry-over of elective courses will only be allowed in exceptional circumstances, normally only when those credits are needed to comply with regulation (viii).

(xii) If a carried-over elective course is not offered in the subsequent years and provided that credits are needed to comply with the regulation (viii), then the student shall be required to select another elective course to carry over.

(xiii) If a carried-over core course is not offered in the subsequent years, then the respective Head of Department shall assign the student to a comparable course (content-wise) for a carry-over. However, the original carried-over course code and name shall be preserved.

(xiv) If the conditions in (f) or (g) cannot be fulfilled then, the heads of departments shall arrange for those carried-over courses to be conducted.

(xv) All carried over courses shall be cleared within the duration of the course program allowable maximum period of 2 years after the course completion; otherwise, the student will be discontinued from studies.

(xvi) The maximum period of registration is five years for a program that normally takes three years, and six years for a four-year program.

(xvii) To qualify for a degree award, the cumulative total minimum number of course credits shall:

a) For a three-year degree programme, such cumulative total minimum shall be 360 credits.

b) For a four-year degree programme, it shall be 480 credits.

5.14 Classification of Degrees

(i) For purposes of the final classification of degrees and where applicable, a five point system shall be used in averaging the final grades.

(ii) The letter grades will be assigned points as follows:

Grades	A	B+	B	C	D	E
Marks	70-100%	60-69%	50-59%	40-49%	35-39%	0-34%
Grade Point	5.0	4.0	3.0	2.0	1.0	0
Remarks	Excellent	Very good	Good	Satisfactory	Poor	Failure

(iii) Approved courses given for each degree shall be appropriately weighted in terms of units.

(iv) To get the score for each course multiply the points, as in ii) by the weights, as in iii).

(v) The total score for the degree shall be the total score for all countable courses constituting the minimum number of course credits for the degree, computed as in iv).

(vi) The Grade Point Average (GPA) for the degree shall be computed by dividing the total score in v) by the total weight obtained under iii) and truncating down to one decimal point.

(vii) The final classification shall be as follows:

Overall GPA	4.4 – 5.0	3.5 – 4.3	2.7 - 3.4	2.0 - 2.6
Class	First Class	Upper Second	Lower Second	Pass

(viii) Award of Honours Degree: A degree with honours shall be awarded to a candidate obtaining a First Class, Upper Second Class, or Lower Second Class where the candidate has passed all examinations at first sitting; without supplementary examination or carry over in any particular academic year.

5.15 Awards

(i) The Academic Board upon satisfaction that the standard required under relevant regulations for the award of a degree has been attained by a candidate in the applicable University examinations, will recommend to the Senate that such degree be conferred upon the candidate.

(ii) The Chancellor of the University shall confer degrees or other awards of the University.

5.16 Certificates and Transcripts

(i) The Vice Chancellor shall issue academic certificates to such candidates as shall be approved by the Senate for the conferment or grant of such award.

(ii) A certificate shall be issued only once for the same degree or award.

(iii) Upon application for a transcript, a student or former student shall be given a transcript of his/her academic performance record and charged a fee of Tshs 10,000/=for the first copy and Tshs 5,000/= for subsequent copies in respect of Tanzanian students and US$ 20.00 for first copy and US$ 10.00 for foreign students, at the same time respectively.

(iv) The final grades of all courses taken by a student shall be entered in the transcript.

(v) A student is required to verify the grades/information on his/her transcript/certificate before accepting it. Once taken, no certificate/transcript shall be returned for correction.

5.17 Loss of Certificate

In case of loss, total or partial destruction of the original certificate, the Office of the DVC (AR) may authorize in writing to issue a duplicate on condition that:

(i) The applicant produces a written copy of the police report

(ii) The certificate so issued shall be marked "OFFICIAL COPY" across it.

(iii) The applicant must produce evidence that the loss has been adequately publicly announced with a view to its recovery in an officially recognized form or manner in the applicant's home country or where the loss is believed to have taken place.

(iv) A fee of Tshs 30,000, or such other fee as may be prescribed from time to time has been paid.

5.18 Instructions to Students

These Instructions shall be read in conjunction with the University Examination Regulations and any other applicable academic policies. All candidates are required to observe the following provisions to ensure the proper, fair, and secure conduct of examinations.

5.18.1 Before the Examination

5. 18.1.1 All candidates shall be in possession of a valid University Student Identification and Examination Cards , which must be presented upon request and displayed on the top right-hand corner of the examination desk throughout the examination session.

5.18.1.2 Candidates without a valid Student Identification and Examination Cards shall not be permitted entry into the examination room under any circumstances.

5.18.1.3 Candidates shall acquaint themselves in advance with the seating arrangements for their respective examinations.

5.18.1.4 All candidates are required to report to the examination venue at least fifteen (15) minutes prior to the commencement of the examination.

5.18.1.5 No candidate shall be permitted to enter the examination room after thirty (30) minutes from the official commencement of the examination.

5.18.2 Entering the Examination Room

5.18.2.1 Candidates shall be admitted to the examination room ten (10) minutes prior to the commencement of the examination. In cases involving large numbers of candidates, invigilators may admit candidates fifteen (15) minutes before the start time.

5.18.2.2 Examination papers shall be placed on desks before entry. Candidates shall not begin reading or writing until expressly instructed to do so by the Senior Invigilator.

5.18.2.3 During the admission period, the Senior Invigilator shall:

a) Direct candidates to remove all unauthorized materials from the examination room;

b) Require candidates to verify that they are in possession of the correct examination paper;

c) Draw attention to any special instructions or rubrics appearing on the paper; and

d) Instruct candidates that both sides of the answer script shall be utilized where applicable.

5.18.2.4 Candidates shall be allowed up to ten (10) minutes to read through the examination paper prior to commencing their work.

5.18.3 **During the Examination**

5.18.3.1 Candidates shall comply fully with all instructions issued by the Senior Invigilator or any authorized invigilator.

5.18.3.2 The borrowing or exchange of materials such as pens, pencils, rulers, or calculators during the examination is strictly prohibited.

5.18.3.3 Candidates may perform rough work on the answer scripts, provided that such work is clearly crossed out prior to submission.

5.18.3.4 A candidate wishing to leave the examination room temporarily shall:

a) Ensure that the answer book(s) bear the registration number, degree programme, and course code, whether or not any question has been attempted;

b) Raise a hand and await permission from the invigilator; and

c) Leave the room only when accompanied or authorized by an invigilator.

5.18.3.5 No candidate shall be permitted to leave the examination room within the first thirty (30) minutes after the examination has commenced.

5.18.3.6 Upon entering the examination room, each candidate shall be required to sign the attendance sheet, confirming their presence for that particular paper. Failure or refusal to sign the attendance list shall constitute an examination irregularity

5.18.4 After the Examination

5.18.4.1 At the conclusion of the examination and upon instruction from the invigilator, all candidates shall cease writing immediately.

5.18.4.2 Candidates shall assemble their answer scripts and personally hand them to the invigilator, unless otherwise instructed.

5.18.4.3 Candidates shall remain seated until permission to leave the examination room is formally granted by the invigilator.

5.18.4.4 No examination materials, other than the examination question paper where permitted, shall be removed from the examination room.

5.18.4.5 Each candidate must ensure that they have **s**igned the exit column **of** the attendance sheet upon leaving the examination room after submitting their answer script. Failure or refusal to do so shall be treated as an examination irregularity and will be dealt with in accordance with the University Examination Regulations.

5.18.5 Prohibited Items and Misconduct

5.18. 5.1 Candidates shall not bring into the examination room any books, notes, bags, mobile telephones, smartwatches, electronic devices, or other unauthorized materials.

5.18.5.2 Candidates are not permitted to use personal logarithmic tables, reference materials, or dictionaries, unless specifically authorized by the relevant examiner or invigilator.

5.18.5.3 The University shall not be held responsible for the loss or damage of personal property brought into or left near the examination venue.

5.18.5.4 Any candidate found in possession of unauthorized materials shall be required to sign the confiscated items to acknowledge ownership and shall be reported for examination irregularity.

5.18.5.5 Gross misconduct toward examination officials or fellow candidates, failure to comply with invigilator instructions, or any act of disturbance within the examination premises shall constitute an examination irregularity and shall be dealt with in accordance with the University Examination Regulations.

5.18.5.6 A candidate found in breach of examination rules shall be subject to disciplinary measures as determined by the Senate, which may include nullification of results, discontinuation or any other penalty deemed appropriate, depending on the gravity of the offense.

5.18.5.7 A candidate denied admission to an examination under these provisions may apply for a special university examination, subject to verification and approval by the relevant University authority.

5.19 Notes to Invigilators

A: BEFORE THE EXAMINATION

(i) University Examinations shall be invigilated by persons other than course instructors. Course instructors shall only be allowed in the examination room in the first ten minutes to provide clarifications on the examination questions, if any.

(ii) Invigilators should be present in the examination room at least twenty minutes before the commencement of the examination.

(iii) Invigilators will be provided with the following items by the University Examinations Officer:

a) The question papers to be attempted by candidates. Note: Sealed envelopes containing question papers must be personally collected by each invigilator from the said Examinations Officer at least twenty minutes before the examination. All invigilators who have reported to the Examinations Officer within this period should immediately proceed to their respective examination room.

b) A list showing the names of the papers to be attempted in the room (This will be distributed to invigilators in advance).

(iv) Invigilators must ensure that ONLY ONE answer book is provided for each candidate unless the rubric on the question paper requires otherwise. The answer book must be filled before any additional paper is provided.

(v) Question papers and any other material prescribed in the rubric (e.g. log-tables, charts etc.) should be set out by the invigilator with the help of the Internal Examiner.

(vi) Candidates must write their registration numbers and degree programmes on the cover page of the answer book before they start to write the examination.

(vii) Food, drinks (except where water is permitted-see below), cigarettes, laptops, recording or playback devices, and other electronic communication devices such as a cell or smart phones, bags, purses, hats, books attached cases, papers and other related items are not permitted in the examination room. The University assumes no responsibility for personal property lost in or near any examination room.

(viii) Students with approved health conditions may bring (transparent) bottled water into the examination room. Such students will have to be seated away from other students to avoid accidental spillage.

(ix) Invigilators* should admit candidates to the examination room ten minutes before the commencement of the examination and they should ensure that they take the right places. Where big numbers of candidates are involved, invigilators may admit candidates to the examination room fifteen minutes in advance.

*Invigilators are requested to stick to this arrangement. During these ten minutes the invigilator should:

a) Make an announcement to the effect that unauthorized materials are not allowed in the examination room;

b) Make an announcement to the effect that candidates should satisfy themselves that they are in possession of the correct paper;

c) Call attention to any rubric at the head of the paper which seems to require attention;

d) Announce that, where this is practicable, both sides of the paper must be used. He/she should then tell students when they may begin writing. Candidates will normally be allowed a maximum of ten minutes to read the paper.

(x) It is mandatory for all students sitting examinations to be in possession of a valid Student ID card, which is to be placed on the top right-hand corner of the desk throughout the examination for Invigilators to check. Students without their ID card shall not be permitted entry to the examination room, and shall be directed to the ID Office to obtain a valid ID card.

(xi) Invigilators should not admit candidates to the examination room after half an hour from the commencement of the examination and should not permit them to leave the room until thirty minutes have expired.

B: DURING THE EXAMINATION

(i) At the commencement of the examination, invigilators should remind candidates to ensure that they are attempting the right examination paper.

(ii) At the end of the first half hour the total numbers present should be noted down.

(iii) Invigilators should then collect the blank answer-books from all vacant places. Spare question papers should be returned to the correct envelopes for collection by the Internal Examiner. It is at this time that candidates should start to sign the examination attendance sheet. During the exercise, invigilators should also make sure that the photo on the candidate's ID card matches the candidate's face and that the registration number on the ID card is the same as the one written on the answer book.

(iv) Invigilators should minimize announcements during the examination.

(v) An invigilator shall not allow candidates to borrow or exchange items such as rulers, pens, pencils and calculators during the examination.

(vi) During the examination, invigilators should ensure that candidates are provided with any additional requirements (e.g. scripts, blotting-paper, log-tables etc.). All rough work must be done in the Answer Book and crossed through.

(vii) No candidate should be permitted to leave his/her place during the examination except to leave the examination room.

(viii) A candidate may, with the permission of the Invigilator, leave the examination room briefly only if accompanied by an assigned assistant Invigilator. Candidates will not be readmitted to the examination room after they have left the examination room unless, during the full period of their absence, they have been under approved supervision.

(ix) Permission to leave the examination room shall be granted in exceptional circumstances as invigilators are expected to remind candidates to go for short calls before they enter the examination room.

(x) A candidate who contravenes the regulations and instructions governing the examinations, especially by unfair practices such as copying from or communicating with other candidates shall be reported immediately to the Examinations Officer.

(xi) Once a student is found with unauthorized materials, the invigilator should ask the student to sign on the materials to confirm that they are his/hers. PROVIDED that where a candidate/student refuses to sign on the material, the examination officer shall request another invigilator to witness and countersign stating the candidate has refused to sign the material.

(xii) The candidate shall be informed that he/she has contravened the regulations and that he/she has been reported, but shall not be prevented from continuing with his/her paper. A written report must be sent to the Examinations Officer, including full details of the contravention. The Examinations Officer shall then forward the matter to DVC (ARC). It is part of the invigilator's duty to move about the examination room as quietly as possible at frequent intervals.

(xiii) Invigilators shall have the power to confiscate any unauthorized book, manuscript or other aid brought into the examination room and to expel from the examination room any candidate who creates a disturbance. They shall report to the Examinations Officer any case of a candidate suspected of giving or obtaining unauthorized assistance or of attempting to do so, and that officer shall have power to take any further steps he/she may consider necessary. He/she shall then report the matter to the DVC in charge of academics.

(xiv) Cases of illness during examination should be reported to the Examinations Officers as soon as possible for assistance.

C: AT THE END OF THE EXAMINATION

(i) Invigilators shall not permit candidates to leave their places before their scripts have been collected. Candidates who wish to leave the examination room before the end of the examination shall hand over their scripts to the invigilator before leaving the examination room. At ten minutes before the conclusion of the examination period, the Invigilator shall announce the time remaining. Candidates may not leave their seats in the examination room after this time (except in case of emergency) until all papers have been collected. At the end of the examination period invigilators shall instruct the candidates to stop writing and then collect all the scripts.

(ii) Invigilators shall enter the number of examination scripts collected from the candidates on the attendance sheet provided by the Examination Officer at the time of collecting the examination papers. Invigilators shall sign the said attendance sheet before they hand over all the scripts to the Examinations Officer at the end of the examination. On receipt of the scripts, Examinations Officer will check them and let the Invigilators countersign on the examinations pickup/collection form. The attendance sheets must be handed to the Examinations Officer at the end of each session.

(iii) Invigilators shall hand over all extra examination papers and answer books to the Examinations Officer.

5.20 General Notes and Instructions

(i) Internal Examiners (or their deputies) are required to attend in the examination rooms at the commencement of each period to assist the invigilators and to collect the scripts. Instructions, which the examiners (or their deputies) may wish to be given, should be announced by the invigilators. (ii) The Use of Calculators in Examinations:

1 Any calculator permitted to be taken into an examination must be hand-held, self-powered and noiseless. It must not make use of an audible alarm or facilities for 'wireless' transmission or reception of information.

2 For examinations with College approved (standard) calculators, the examination invigilator will ensure that only the specified calculator is used for the examination; otherwise the instructors are responsible for ensuring that only the calculators they have specified are brought into the examination room.

3 If a range of calculators is allowed in a test or examination, consideration be given to ensuring fairness by setting a test or examination which takes into account the differing capabilities of the calculators.

(ii) "Examinations Officer" includes the Examination Officer's deputies.

5.21 Disposal of Examination Answer Books and Other Scripts

(i) Unless otherwise retained by UAUT Library for archival purposes all used examination answer books shall be destroyed after the expiry of 5 Years following final decision of Senate on the examination concerned.

(ii) Heads of Departments concerned shall, with respect to examination answer books falling under their departments:

a) Create and maintain adequate records of actions and transactions affecting examination answer books ensure that those records are properly maintained while waiting for any appeal or final disposal;

b) Initiate the disposal procedures of those examination answer books for which there is no further need;

c) Initiate immediate disposal of used examination answer books that have been stored by their departments for more than 5 Years following respective Senate decision;

d) Identify and safeguard those examination answer books which are of enduring value and which should be preserved as archives and made available to the Library for research and public consultation;

e) Assist the UAUT Library in selecting examination answer books designated for archiving purposes;

f) Seek expertise presumably from UAUT Library to assist in the sampling answer books ear-marked for archiving;

g) Designate a place or room as storage area for examination answer books awaiting appeals or final disposal;

h) Store and retain course assignments for at least 5 Years after completion of an examination concerned so that students are furnished with reasonable opportunity to obtain access;

i) Witness and keep close control over final disposal of examination answer books to ensure the confidential nature of contents of answer books remain inviolate.

(iii) Pending final disposal, Heads of Departments shall ensure all information contained in examination answer books remain inviolate and is protected from misuse or abuse.

(iv) Respective College Boards shall be responsible for prescribing under their special regulations clear guidelines for returning to the students graded courses, assignments, course essays, term papers and timed essays.

(v) Unless otherwise retained for archival purposes, Departments shall also initiate the final disposal of such other examination scripts as essays, objective question papers, laboratory works, models, studio papers or drawings that have been in retention or storage for the previous 5 Years.

(vi) The DVC (ARC) shall prepare a disposal and storage budget and designate the cartons of various sizes or descriptions which shall be used by Heads of Departments for 5 Years storage of examination answer books pending final disposal.

(vii) The cartons prescribed under sub-paragraph vi) above shall be so marked or labeled as to facilitate identification of the course, examination date, date of Senate decision, course coordinator and date when final disposal shall be due.

(viii) The UAUT Library shall keep; maintain in any format including electronic, all answer books selected by Departments and sent to the library for archival purposes.

(ix) (a) The DVC A&R shall select and announce the best available practice in disposing of the examination answer books due for disposal;

(b) Depending on such pertaining circumstances as privacy of information contained, cost involved and environmental considerations, the DVC (ARC) may with respect to any batch due for disposal, direct:

- The disposal by shredding and then disposed of by either burning or selling to recycling companies to be reused in producing other paper materials; or

- Used examination papers be entirely burnt to completion; or
- Used examination papers are sold to recycling companies.

(x) (a) The Vice Chancellor on recommendation of the DVC (ARC) shall be the principal executive officer responsible to order final disposal of any batch of examination answer books;

(b) The Vice Chancellor shall signify his order in the following way

"It is hereby ordered that the following cartons marked (1) CS 291 Microcomputer System I
20XX/20XX Examination"

Being EXAMINATION ANSWER BOOKS of the DEPARTMENT OF COMPUTER ENGINEERING & IT Of the UAUT be disposed of in the manner provided for in the UAUT Examination Regulations
Vice Chancellor
[Designation and Signature of person making the order]

(ix) Heads of Departments shall witness final disposal of itemized examination answer books and signify the disposal in the following way:

I, Prof. XY Z being the Head of DEPARTMENT OF COMPUTER ENGINEERING & IT - UAUT do hereby certify that on the 15th day of June 2001 the records described in the Scheduled hereto were destroyed in my presence by fire/mutilation.

_____
Head of Department

[Designation and Signature of Person certifying the disposal

6 BURSARIES AND FEES

At the beginning of the academic year, all students will be required to produce evidence of sponsorship by the government or any other organizations; otherwise, they will be expected to pay half of the tuition and full direct fee and University fees for the full semester, before they can be permitted to use the University facilities.

UAUT offers various scholarship programmes to eligible students. The procedures for applying for scholarships, together with all other matters relating to the administration and award of scholarships, are governed by the **UAUT Scholarship Policy**.

6.1 University Fees Structure

All local payments for fees should be paid to the designated Bank Account of the United African University of Tanzania. All pay-in-slips should be taken to the Bursar and the receipts issued.

University Tuition Fees per Academic Year

Programme	Amount (TShs)
Bachelor of Science in Computer Engineering and Information Technology	1,500,000
Bachelor of Science in Business Information Technology	1,500,000
Bachelor of Business Administration	1,200,000

University Direct Fees per Academic Year

In addition to the tuition fee, each student (regardless of sponsorship or the Government Loan) MUST pay the following approved direct fee cost (TShs):

BUSINESS ADMINISTRATION DEGREE PROGRAMMES FOR ACADEMIC YEAR 2026/27			
	First-year	**Second year**	**Third year**
Registration Charges	20,000		
NHIF Membership annually	50,400	50,400	50,400
TCU quality assurance fee	20,000	20,000	20,000
Identity Card	10,000	10,000	10,000
Exams Charges	80,000	80,000	80,000
Practical Training		50,000	
UAUT Students Organization Fees	20,000	20,000	20,000
Caution Fees	50,000		
Certificate collection charges			30,000
Graduation Charges			50,000
Total Charges	**250,400**	**230,400**	**260,400**

COMPUTER ENGINEERING AND IT DEGREE PROGRAMMES FOR ACADEMIC YEAR 2024/25				
	First year	**Second year**	**Third year**	**Final year**
Registration Charges	20,000			
NHIF Membership annually	50,400	50,400	50,400	50,400
TCU quality assurance fee	20,000	20,000	20,000	20,000

Identity Card	10,000	10,000	10,000	10,000
Exams Charges	80,000	80,000	80,000	80,000
Practical Training	50,000	50,000	50,000	
UAUT Students Organization Fees	20,000	20,000	20,000	20,000
Caution Fees	50,000			
Special Faculty Fees	85,000			
Certificate collection charges				30,000
Graduation Charges				50,000
Total Charges	**385,400**	**230,400**	**230,400**	**260,400**

BUSINESS INFORMATION AND TECHNOLOGY DEGREE PROGRAMME FOR ACADEMIC YEAR 2024/25			
	First year	**Second year**	**Final year**
Registration Charges	20,000		
NHIF Membership annually	50,400	50,400	50,400
TCU quality assurance fee	20,000	20,000	20,000
Identity Card	10,000	10,000	10,000
Exams Charges	80,000	80,000	80,000
Practical Training	50,000	50,000	
UAUT Students Organization Fees	20,000	20,000	20,000
Caution Fees	50,000		
Special Faculty Fees	85,000		
Certificate collection charges			30,000
Graduation Charges			50,000
Total Charges	**385,400**	**230,400**	**260,400**

NOTE:
Remember to have your own copy of bank pay slip.

6.2 Hostel Accommodation

Students will pay TZS. 170,000/= per semester for hostel accommodation. Additionally, a refundable Caution Money of TZS. 50,000/= must be paid once in the beginning of the accommodation contract.

Students who get on campus are responsible for the proper keeping of all property. Any damage or loss must be reported to the president of the students' organization.

The University has Hostel Rules and Regulations governing the use of hostel facilities and student conduct. All students who choose to reside in the University hostels are required to read, understand, and comply with these Rules and Regulations.

All rental payments should be done to the Accounts office at the commencement of the semester.

6.3 Financial Matters

Each student must complete payment of the fees at the beginning of every semester due for that semester. A student is not allowed into any lecture without being registered with the UAUT. Any student who has not fully paid the tuition fees will not be allowed to sit for exams.

7 PRACTICAL TRAINING

Those who will register for the courses listed below will have to take practical training for the duration, location and timing as indicated.

7.1 Practical Training/Field Research Courses

7.1.1 Department of Computer Engineering and IT

7.1.1.1 Bachelor of Science in Computer Engineering and Information Technology

After completing the second semester of the first year of study; First, Second and Third-year students are required to undergo practical training (PT1, PT2, PT3) in the field. PT will not have a university examination. Students will be assessed at the field station by Internal and External Examiners. Students will be required to submit PT reports after the PT sessions which will be marked by Internal Examiners. The assessment of the PT reports will contribute to the final GPA. Each PT will have a weight of 8 Credits which are to be counted in the following year of study

Code	**Duration**	**Location**	**Timing**	**Remarks**
PT1	8 weeks	Various	July	*Field Report*
PT2	8 weeks	Various	July	*Field Report*
PT3	8 weeks	Various	July	*Field Report*

7.1.1.2 Bachelor of Science in Business Information Technology

After completing the second semester of the first year of study; First, and Second-year students are required to undergo practical training (PT1, PT2) in the field. PT will not have a university examination. Students will be assessed at the field station by Internal and External Examiners. Students will be required to submit PT reports after the PT sessions which will be marked by Internal Examiners. The assessment of the PT reports will contribute to the final GPA. Each PT will have a weight of 8 Credits which are to be counted in the following year of study

Code	**Duration**	**Location**	**Timing**	**Remarks**
PT1	8 weeks	Various	July	*Field Report*
PT2	8 weeks	Various	July	*Field Report*

7.1.2 Department of Business Administration (taken at the end of the second year)

7.1.2.1 Bachelor of Business Administration

After completing the second semester of the first year of study; First-year students are required to undergo practical training (PT1) in the field. PT will not have a university examination. Students will be assessed at the field station by Internal and External Examiners. Students will be required to submit PT report after the PT sessions which will be marked by Internal Examiners. The assessment of the PT reports will contribute to the final GPA. Each PT will have a weight of 20 Credits which are to be counted in the following year of study

Code	**Duration**	**Location**	**Timing**	**Remarks**
PT1	8 weeks	Various	July	*Field Report*

8 PERMISSION TO TRAVEL

Students are responsible for their own traveling costs to and from the UAUT. No student shall obtain a leave of absence for more than 14 days in any academic year, except in very special circumstances like the death or sickness of a parent or near relative.

Permission to travel during the weekdays which shall involve missing lectures shall be obtained in writing from the Dean/HOD. A copy of the letter of permission shall be submitted to the Dean of Academic and Student Affairs.

9 CAMPUS SCHOOLS

9.1 SCHOOL OF TECHNOLOGY, ENGINEERING, AND BUSINESS STUDIES

9.1.1 Introduction

The School of Technology, Engineering, and Business Studies (STEBS) was established in 2023 by merging the College of Engineering and Technology (CoET), and the College of Business Administration (CoBA). At its 9th Council meeting, the University Council approved the restructuration as a measure to promote a tighter integration between the engineering, IT, and business disciplines while streamlining the management of the former colleges. The School consists of two departments namely the Department of Computer Engineering and IT and the Department of Business Administration.

9.1.2 List of Academic Programmes offered in STEBS

STEBS offers the following programs:

1. **Bachelor of Computer Engineering and IT**: A four-year program hosted by the Department of Computer Engineering and IT.

2. **Bachelor of Science in Business Information Technology**: A three-year program also offered by the Department of Computer Engineering and IT.

3. **Bachelor of Business Administration**: A three-year program available with two specializations—Marketing and Accounting—hosted by the Business Administration Department.

For detailed information on admission criteria, please refer to the Entrance Requirements for First-Degree Courses.

9.1.3 STEBS Staff List

1) **Office of the Dean;**

   Dean: Vacant

2) **Department of Computer Engineering and Information Technology**

   Head of Department (Acting):

   Amani Mlay BSc (Bharathiar University, Coimbatore, India), MSc (National Institute of Technology – Trichy, India).

   Associate Professors:

Prof. Thierry S. Nouidui, BSc (Kiel University, Germany), MSc (Kiel University, Germany), PhD (University of Stuttgart, Germany)

Adjunct Professor:

Prof. I. Kim

Lecturers: Dr. Howan Song, BSc (Kyungpook National University, Korea), MSc (Kyungpook National University, Korea), PhD (Kyungpook National University, Korea).

Assistant Lecturers:

- Mr. Amani Mlay, BSc (Bharathiar University, India), MSc (National Institute of Technology , India**)**
- Mr. Gidion Gambadu, BSc (St. Joseph University, Tanzania), MSc (Beijing Institute of Technology)
- Mr. Nyamu Ezekiel, BSc. (University of Dar es Salaam), MSc. (Open University of Tanzania)

3) **Department of Business Administration**

Head of Department (Acting):

Mr. Timba Ayoub, DA (Tanzania Institute of Accountancy), BA (Tanzania Institute of Accountancy), MSc A&F (Mzumbe University)

Assistant Lecturers

- Mr. Timba Ayoub, DA (Tanzania Institute of Accountancy), BA (Tanzania Institute of Accounting), MSc A&F (Mzumbe University)
- Simon Danielson Kitilla, Certificate in Project Management (Adv Tech-South Africa), ADTM (National Institute of Transport), B.com in Marketing (The Open University of Tanzania), MBA (Mzumbe University).

9.1.4 Department of Computer Engineering and Information Technology

9.1.4.1 Justification of the programmes offered in the Department of Computer Engineering and IT

The Department of Computer Engineering focuses on the intersection of computer science and electrical engineering. It plays a vital role in designing, developing, and optimizing computer systems and hardware.

9.1.4.2 Explanatory Notes on the Coding of Courses

The course code consists of five characters. The first two identify the academic unit that hosts the course. The third digit identifies the level of the course, the fourth

identifies the specific section of the academic unit offering the course and the fifth identifies the different courses within the academic unit. Examples of code of academic units are as follows:

BA :- Business Administration
CL :- Communication Skills
CS :- Computer & Systems Engineering
DP :- Electrical Power Engineering
DS :- Development Studies
ES :- Electrical Science
EG :- Engineering General Course
EE : Electrical & Electronics Engineering
IS :- Information Systems
IT :- Information Technology
ME :- Mechanical Engineering
IMG/IE :- Engineering Management and Entrepreneurship
MT :- Mathematics (for non-majors)
TE :- Telecommunications Engineering
UC :- University Christian Worldview and Ethics
UL :- University Foreign Language
WT :- Workshop Training

9.1.4.3 Bachelor of Science in Computer Engineering and Information Technology (FROM 2021/2022 INTAKE ONWARDS)

9.1.4.3.1 FIRST YEAR

Semester 1			
Course Code	*Course name*	*Core or elective*	*Credits*
EE111	Introduction to Electrical Circuits	*Core*	12
MT111	Engineering Mathematics I	*Core*	12
IT111	Introduction to Linux for Engineers	*Core*	8
CS111	Procedural Programming in C	*Core*	12
CL111	Communication Skills for Engineers	*Core*	8
DS111	Development Perspectives I	*Core*	6
UL101	Foreign Language	*Core*	2
UC101	Christian Worldview and Ethics	*Core*	2
Summary of Required Courses for First Year and First Semester			

Cores	Minimum Electives	Total [Credits]	
62	0	62	
Semester 2			
Course Code		*Core or elective*	*Credits*
MT121	Engineering Mathematics II	*Core*	12
EE121	Analog Electronics	*Core*	8
EE122	Digital Electronics	*Core*	8
EE123	Computer-Aided Design and Drafting	*Core*	8
CS121	Java Programming	*Core*	12
EE124	Measurements and Instrumentation	*Core*	12
IT121	Introduction to Computer Networks	*Core*	12
DS121	Development Perspectives II	*Core*	6
UL102	Foreign Language	*Optional*	2
UC102	Christian Worldview and Ethics	*Optional*	2

Summary of Required Courses for First Year and Second Semester		
Cores	Minimum Electives	Total [Credits]
78	0	78

9.1.4.3.2 SECOND YEAR

Semester 1			
Course Code		*Core or elective*	*Credits*
CS211	Object-Oriented Analysis and Design	*Core*	8
CS212	Introduction to Python	*Core*	12
IT211	Computer Network Design and Administration	*Core*	12
CS213	Computer Organization and Architecture I	*Core*	12
IT212	Database Systems	*Core*	12
CS214	Micro Computer Systems I	*Core*	12

WT211	Workshop Training	Core	8
UL201	Foreign Language	*Optional*	2

Summary of Required Courses for Second Year and First Semester		
Cores	Minimum Electives	Total [Credits]
76	0	76

Semester 2			
Course Code		*Core or elective*	*Credits*
BA221	Project Management	*Core*	8
IT221	Network Switching and Routing	*Core*	12
CS221	Micro Computer Systems II	*Core*	12
CS222	Computer Organization and Architecture II		12
CS223	Object-Oriented Programming in Java	*Core*	12
EE221	Fundamentals of Signals and Systems	*Core*	8
MT221	Introduction to Probability & Statistics	*Core*	8
UL202	Foreign Language	*Optional*	2

Summary of Required Courses for Second Year and Second Semester		
Cores	Minimum Electives	Total [Credits]
72	0	72

9.1.4.3.3 THIRD YEAR

Semester 1			
Course Code		*Core or elective*	*Credits*
CS311	Software Engineering	*Core*	12
EE311	Control Systems Engineering	*Core*	12
CS312	Fundamentals of Operating Systems	*Core*	12
BA311	Engineering Economics	*Core*	8
EE312	Analogue Telecommunications	*Optional*	*12*

IT311	Wireless Networks	*Optional*	*12*
CS313	Object-Oriented Programming in C++	*Optional*	*12*
CS314	Web Application Development	*Optional*	*12*
UL301	Foreign Language	*Optional*	2
Summary of Required Courses for Third Year and First Semester			
Cores	Minimum Electives excluding UL subject	Total [Credits]	
44	24	68	
Semester 2			
Course Code		*Core or elective*	*Credits*
CS321	Software Testing and Maintenance	*Core*	12
IT321	Computer Security	*Core*	12
CS322	Embedded Systems	Core	12
BA321	Principles of Marketing	*Core*	8
IT322	Advanced Database Systems	*Optional*	*12*
CS323	Mobile Application Development	*Optional*	*12*
EE321	Digital Communications	*Optional*	*12*
CS324	Graphical User Interface Programming in Java	*Optional*	*12*
UL302	Foreign Language	*Optional*	2
Summary of Required Courses for Third Year and Second Semester			
Cores	Minimum Electives excluding UL subject	Total [Credits]	
44	24	68	

9.1.4.3.4 FOURTH YEAR & FINAL YEAR

Semester 1

Course Code		*Core or elective*	*Credits*
CS411	Final Year Project I	*Core*	8
EE411	Digital Signal Processing	*Core*	12
IT411	System Administration in Linux	Core	12
BA411	Entrepreneurship	*Core*	8
IT412	Internet Of Things	*Optional*	*12*
EE412	Optical Communication	*Optional*	*12*
CS412	Applied Data Mining	*Optional*	*12*
UL401	Foreign Language	*Optional*	2

Summary of Required Courses for Fourth Year and First Semester		
Cores	Minimum Electives excluding UL subject	Total [Credits]
40	24	64

Semester 2			
Course Code		*Core or elective*	*Credits*
CS421	Final Year Project II	*Core*	16
BA421	Business Law	*Core*	8
SC421	Engineering Ethics and Code of Conduct	Core	12
CS422	Introduction to Machine Learning	*Optional*	*12*
EE421	Digital Image and Video Processing	*Optional*	*12*
IT421	Network Security	*Optional*	*12*
CS423	Compiler Technology	*Optional*	*12*
UL402	Foreign Language	*Optional*	2

Summary of Required Courses for Fourth Year and First Semester

Cores	Minimum Electives excluding UL subject	Total [Credits]
36	24	60

9.1.4.4 Bachelor of Science in Computer Engineering and Information Technology (BEFORE 2021/2022 INTAKE)

9.1.4.4.1 FIRST YEAR

CODE	COURSE TITLE	CREDIT	SEMESTER	CORE/ELECTIVE
CL 111	Communication Skills for Engineers	8	1	Core
ES 173	Introduction to Electrical Circuits	12	1	Core
DS 101	Development Perspectives I	8	1	Core
ES 171	Computer Aided Drafting and Design	8	1	Core
MT 161	Matrices and Basic Calculus for Non-Major	12	1	Core
TE 172	Workshop Training	8	1	Core
CS 174	Programming in C	12	1	Core
IS 158	Computer Hardware and System Maintenance	8	2	Core
MT 171	One Variable Calculus & Diff. Eq. for Non-Major	12	2	Core
IS 171	Introduction to Computer Networks	8	2	Core
ES 110	Analogue Electronics I	8	2	Core
ES 120	Digital Electronics I	8	2	Core
CS 175	Programming in Java	12	2	Core
CS 173	Business Computer Communication	8	2	Core
DS 102	Development Perspectives II	8	2	Core

9.1.4.4.2 SECOND YEAR

MT 261	Several Variable Calculus for Non-Majors	12	1	Core
ES 211	Analogue Electronics II	8	1	Core
CS 151	Computer Organization and Architecture I	12	1	Core
CS 211	Measurements & Instrumentation Engineering I	12	1	Core
IS 274	Object Oriented Analysis and Design	8	1	Core
CS 243	Computer Network Design and Administration	12	1	Core
ES 221	Digital Electronics II	8	2	Core
CS 252	Computer Organization and Architecture II	12	2	Core
CS 234	Object Oriented Programming in Java	12	2	Core

CS 212	Measurements and Instrumentation Engineering II	12	2	Core
TE 231	Fundamentals of Signals and Systems	8	2	Core

9.1.4.4.3 THIRD YEAR

CS 353	Micro Computer System I	12	1	Core
CS 334	Principles of Operating Systems	12	1	Core
CS 335	Software Engineering	12	1	Core
IS 264	Principles of Database Systems	12	1	Core
	Elective (minimum)	12	1	
CS 323	Control Systems Engineering	12	2	Core
CS 348	Network Switching and Routing	12	2	Core
CS 354	Micro Computer Systems II	8	2	Core
CS 356	Embedded Systems	8	2	Core
IS 365	Artificial Intelligence	8	2	Core
	Elective (minimum)	8	*2*	
Electives				
CS 336	Trends and Social-cultural implications of Information Technology	8	1	Optional
TE 380	Digital Signal Processing (DSP)	12	1	Optional
TE 332	Principles of Digital Telecommunications	12	2	Optional
IS 238	Mobile Applications Development	12	2	Optional
TE 339	Telecommunication Switching and Transmission	8	2	Optional
IS 246	Principles of Computer Graphics	8	2	Optional

9.1.4.4.4 FOURTH & FINAL YEAR

CS 421	Modern Control Systems Engineering	8	1	Core
IS 371	Systems Administration in Linux	8	1	Core
CS 433	Software Quality Assurance and Testing	12	1	Core
CS 454	Computer Organization and Architecture III	12	1	Core
CS 498	Final Project I	8	1	Core
	Elective (minimum)	*12*	*1*	
SC 430	General Engineering Procedures and Ethics	12	2	Core
IE 445	Entrepreneurship for Engineers	12	2	Core
CS 441	Wide Area Networking	8	2	Core

TE 415	Optical Communication	8	2	Core
CS 499	Final Project II	16	2	Core
	Elective (minimum)	8	*2*	
Electives				
IE 443	Industrial Safety and Maintenance	8	1	Optional
IG 441	Human Resources Management	8	1	Optional
TE 414	Mobile Communication	8	1	Optional
IS 337	Mobile Computing	8	2	Optional
IS 345	Open Source and Open Innovations	8	2	Optional

9.1.4.5 Bachelor of Science in Business Information Technology

9.1.4.5.1 FIRST YEAR

First Year	Credits	Semester	Core/Elective
CS 174 Programming in C	12	1	Core
DS 112 Development Perspectives I	12	1	Core
ST 113 Basic Statistics 12 1	12	1	Core
AC 100 Principles of Accounting I	12	1	Core
FN 100 Principles of Microeconomic Analysis	12	1	Core
MK 100 Introduction to Business	12	1	Core
CS 173 Business Computer Communication	8	2	Core
ST 114 Probability Theory I	12	2	Core
IS 171 Introduction to Computer Networks	8	2	Core
IS 181 Web Programming	12	2	Core
FN 101 Principles of Macroeconomic Analysis	12	2	Core
GM 100 Principles and Practice of Management	12	2	Core

DS 113 Development Perspectives II	12	2	Core

9.1.4.5.2 SECOND YEAR

Second Year	Credits	Semester	Core/Elective
IS 237 Data Abstraction and Algorithms	12	1	Core
IS 264 Principles of Database Systems	12	1	Core
IS 274 Object-oriented Analysis and Design	8	1	Core
IS 243 Practical Training I	8	1	Core
ST 119 Operations Research I	12	2	Core
CS 234 Object-Oriented Programming in Java	12	2	Core
IS 238 Mobile Application Development	12	1	Core
IS 284 Business Process Management	8	2	Core
IS 285 Programming in R	12	2	Core
GM 200 Business Law and Ethics	12	2	Core
Elective (minimum)20 credits for semester 1 & 8 for semester 2	Credits	Semester	Core/Elective
IS 247 Game Theory and Applications	8	1	Elective
CS 243 Computer Network Design and Administration	12	1	Elective
FN 200 Principles of Finance	12	1	Elective

ST 218 Applied Statistics I	12	1	Elective
IS 236 Structured Systems Analysis and Design	8	2	Elective
IS 265 Introduction to GIS	8	2	Elective
IS 283 Web Services and Technologies	12	2	Elective
FN 202 Financial Management	12	2	Elective
ST 212 Statistical Inference I	12	1	Elective

9.1.4.5.3 THIRD YEAR

Third Year	Credits	Semester	Core/Elective
CS 334 Principles of Operating Systems	12	1	Core
CS 335 Software Engineering	12	1	Core
IS 369 IT Audit and Controls	8	2	Core
MK 301 Entrepreneurship	12	2	Core
IS 384 Software Project Management	8	1	Core
IS 385 Business Intelligence	12	2	Core
IS 386 Enterprise Systems	12	1	Core
IS 336 Principles of Systems Security	8	2	Core
IS 335 Final Year Project	16	2	Core
Elective (minimum) 16 credits for semester 1 and 8 for semester 2	Credits	Semester	Core/Elective

CS 336 Trends and Social-cultural implications of information Technology	8	1	Elective
IS 371 Systems Administration in Linux	12	1	Eective
FN 302 Securities Analysis and Portfolio Management	12	1	Elective
GM 300 Strategic Management	12	1	Elective
ST 316 Statistical Quality Control	12	1	Elective
IS 387 Environmental Management Information Systems	8	2	Elective
ST 318 Sampling Theory and Methodology	12	2	Elective
IS 337 Mobile Computing	8	2	Elective
IS 365 Artificial Intelligence	8	2	Elective

9.1.4.6 Regulations on Practical Training in Industry (PT)

The Department of Computer Engineering and IT runs a practical training programme in which students engage in practical activities related to their fields of study.

Normally these activities are held in various industries and institutions outside the University.

The PT programme seeks to:

a) expose students to the various research and/or production activities being carried out in different parts of the country;
b) enable students to apply their knowledge in practice;
c) ensure that, on leaving the University, graduates have acquired some appropriate work experience;
d) establish and maintain contact between prospective employers and the University in order to ensure that students are given the appropriate skills and knowledge for the jobs they are likely to be called upon to perform after graduation; and
e) enable prospective employers and employees to become acquainted with one another in a working environment.

The following regulations shall apply for Practical Training:

1) There shall be three PT sessions for the 4-year degree programme each of 8 weeks duration. The PT shall be conducted at the end of the first, second and third academic years of the 4-year programme, and two PT sessions for the 3-year degree programme each of 8 weeks duration. The PT shall be conducted at the end of the first, and second academic years of the 3-year programme.
2) Each PT shall be treated as a course of the succeeding academic year.
3) Each PT shall be assessed and the grade obtained shall count towards the final degree award.
4) The total weight of the PTs will be determined as for any other course, based on the number of contact hours. Each PT will contribute 8 credits.
5) Practical Training reports will be handed in for assessment before the end of the second week of the first semester.
6) Internal assessment shall be completed before the end of the first semester.
7) A student who for good reasons could not complete the PT will be required to complete that particular part of the training within a certain period of time as specified by the Academic Board/College Board.
8) A student who fails in a PT shall supplement the PT within a period specified by the Academic Board/College Board. Otherwise, he will be considered to have absconded the PT, and shall be discontinued.
9) A student who could not complete PT for non-justifiable reasons, will be considered to have absconded the PT, and shall be discontinued.
10) Students who do not go to places allocated to them for PT without satisfactory reasons will be deemed to have absconded from their PT and will, as a result, be discontinued from their studies.
11) Students who go to the allocated PT places but refuse to follow the training programme will be deemed to have absconded and consequently shall be discontinued from studies.

PT assessment will be based on the following items:

- Employers Assessment on the Field 30%
- Supervisor's Assessment on the Field 20%
- Final Report including Logbook 50%

9.1.5 Department of Business Administration

9.1.5.1 Justification of the Programmes offered in the Department of Business Administration

The department of business administration offers programme professionally tailored to meet the growing demand for well trained and skilled middle and high-level managers who can be instrumental in day to day operations of both public and private organizations and agencies to enable them achieve better results in the ever changing social, economic and political environment in the world. Similarly, the programme is designed to enable students to understand contemporary issues in business management and build students' capacity for effective practice in provision of quality services. In addition, the programme endeavors in instilling confidence, intellectual curiosity, creativity and innovativeness in dealing with business management challenges.

9.1.5.2 Programmes Offered by the Department

The Bachelor of Business Administration (BBA) programme will be offered as a three-year degree programme. An academic year will comprise two semesters made of 17 weeks each. The programme will lead to the following degree programme: Bachelor of Business Administration in Accounting and Marketing.

9.1.5.3 Assessment Criteria

The BBA programme offered by The United African University of Tanzania is a three -year programme. Students' assessment comprises continuous assessment in the form of tests, assignments, quizzes, reports, attendance and a final examination. The system of continuous assessment is uniform for all courses unless there is a specified reason related to the nature of the course.

S/No	Coursework component	Marks
1	2 Tests @10%	20%
2	Assignments, quizzes, Reports, etc	20%
	Sub-total CW Total	40%
3	Final University Examination (UE)	60%

9.1.5.4 Course Structure for BBA Programme

For all BBA students in regardless to their area of specialization:

9.1.5.4.1 FIRST YEAR

Course code	*Course name*	*Core/ elective*	*Semester*	*Credits*
ACCT 111	Principles of Accounting I	Core	1	9
COMP 111	Computer Applications	Core	1	9
ESD 111	Ethics and Social Dialogue	Core	1	9
BML 111	Business Law I	Core	1	9
MATH 111	Business Mathematics and Statistics I	Core	1	9
MGMT 111	Principles of Management	Core	1	9
COMM 111	Communication Skills	Core	1	9
	TOTAL			63
YEAR 1 SEMESTER 2				
Course code	Course name	Core/ elective	semester	Credits
ACCT 122	Principles of Accounting II	Core	2	9
DS 121	Development Studies	Core	2	9
HRM 121	Fundamentals of Human Resource Management	Core	2	9
BML122	Business Law II	Core	2	9
MATH 122	Business Mathematics and Statistics II	Core	2	9
MKTG 121	Principles of Marketing	Core	2	9
COMM 122	Business Communication	Core	2	9
	TOTAL			63

9.1.5.4.2 SECOND YEAR

9.1.5.4.2.1 BBA in Accounting 2nd Year

Course code	*Course name*	*Core/ elective*	*Semester*	*Credits*
ACCT 211	Cost Accounting	Core	1	9
ACCT 212	Intermediate Accounting I	Core	1	9
ACCT 213	Accounting Information System	Core	1	9
ECON 211	Micro Economics	Core	1	9
FIN 211	Financial management	Core	1	9
MGMT 211	Quantitative MethodsI	Core	1	9
MGMT 212	Strategic Business Management	Elective	1	6
MGMT 213	Business management Ethics	Elective	1	6
	TOTAL			60
YEAR 2 SEMESTER 2				
Course code	Course name	Core/ elective	semester	Credits
REST 211	Research Methods	Core	2	9
ECON 222	Macro Ecomomics	Core	2	9
MGMT 225	Entreprenuership Development	Core	2	9
MGMT 226	Quantitative Methods II	Core	2	9
ACCT 224	Mnanagement Accounting	Core	2	9
ACCT 225	Intermediate Accounting II	Core	2	9
FIN 222	Money and Capital Market	Elective	2	6

Course code	*Course name*	*Core/ elective*	*Semester*	*Credits*
MGMT 228	Project Planning Management	Elective	2	6
	TOTAL			60

9.1.5.4.2.2 BBA in Marketing 2nd Year

	Course code	Course name	Core/ elective	Semester	Credits
	ECON 211	Micro Economics	Core	1	9
	FIN 211	Financial management	Core	1	9
	MGMT 211	Quantitative MethodsI	Core	1	9
	MGMT 212	Strategic Business Management	Elective	1	6
	MGMT 213	Business management Ethics	Elective	1	6
	MKMT 211	Marketing Strategy Planning and Control	Core	1	9
	MKMT 212	Marketing Inform ation System	Core	1	9
	MKMT 213	Relationship Marketing	Core	1	9
		TOTAL			60
SECOND YEAR SEMESTER 2					
	Course code	Course name	Core/ elective	Semester	Credits
	ECON222	Macro Economics	Core	2	9
	REST 211	Research Methods	Core	2	9
	MGMT 225	Entrepreneurship Development	Core	2	9

	Course code	Course name	Core/ elective	Semester	Credits
	MGMT 226	Qualitative Methods II	Core	2	9
	MGMT 224	Supply Chain Management	Core	2	9
	MKTG 224	Marketing Research	Core	2	9
	MGMT 227	Event Management and Fundraising	Elective	2	6
	MGMT 228	Project Planning and Management	Elective	2	6
		TOTAL			60

9.1.5.4.3 THIRD YEAR

9.1.5.4.3.1 BBA in Accounting 3rd Year

Course code	Course name	Core/ elective	Semester	Credits
ACCT 311	Taxation I	Core	1	9
MGMT311	Entrepreneurship and Innovative Mindset	Core	1	9
ACCT312	Advanced Accounting I	Core	1	9
ACCT313	Auditing and Assurance Services I	Core	1	9
ORGB 311	Organizational Behavior	Core	1	9
FIN311	International Finance	Core	1	9
ACCT314	Contemporary Issues in Accounting	Core	1	9
	TOTAL			63

Course code	Course name	Core/ elective	Semester	Credits
THIRD YEAR SEMESTE 2				
Course code	Course name	Core/ elective	Semester	Credits
REST 322	Research Project	Core		18
PRAC 321	Practicum	Core		15
ACCT321	Advanced Accounting II	Core		9
ACCT322	Auditing and Assurance Services II	Core		9
ACCT323	Taxation II	Core		9
ACCT324	Public Sector Financial Reporting	Core		9
	TOTAL			69

9.1.5.4.3.2 BBA in Marketing 3rd Year

Course code	Course name	Core/ elective	Semester	Credits
MKTG311	Consumer Behavior	Core	1	9
MGMT311	Entrepreneurship and Innovative Mindset	Core	1	9
MKTG312	Advertisement and Public Relations	Core	1	9
MKTG313	International Marketing	Core	1	9
ORGB311	Organizational Behavior	Core	1	9
MKTG314	Sales Management and Personal Selling	Core	1	9
MKTG315	Digital Marketing	Core	1	9

Course code	Course name	Core/ elective	Semester	Credits
	TOTAL			63
THIRD-YEAR SEMESTER 2				
Course code	Course name	Core/ elective	Semester	Credits
REST 322	Research Project	Core		18
PRAC 321	Practicum	Core		15
MKTG326	Tourism and Hospitality Management	Core		9
MGMT322	Corporate Identity and Brand Management	Core		9
MKTG327	Service Marketing and Customer Care	Core		9
	TOTAL			60

9.1.5.5 Regulations on Practical Training in Industry (PT)

The Department of Business Administration runs a practical training programme in which students engage in practical activities related to their fields of study.

Normally these activities are held in various industries and institutions outside the University.

The PT programme seeks to:

f) expose students to the various research and/or production activities being carried out in different parts of the country;

g) enable students to apply their knowledge in practice;

h) ensure that, on leaving the University, graduates have acquired some appropriate work experience;

i) establish and maintain contact between prospective employers and the University in order to ensure that students are given the appropriate skills and knowledge for the jobs they are likely to be called upon to perform after graduation; and

j) enable prospective employers and employees to become acquainted with one another in a working environment.

The following regulations shall apply for Practical Training:

12) There shall be one PT session for the 3-year degree programme with a duration of 8 weeks. The PT shall be conducted at the end of the first academic year of the 3-year programme.

13) Each PT shall be treated as a course of the succeeding academic year.

14) Each PT shall be assessed and the grade obtained shall count towards the final degree award.

15) The total weight of the PTs will be determined as for any other course, based on the number of contact hours. Each PT will contribute 20 credits.

16) Practical Training reports will be handed in for assessment before the end of the second week of the first semester.

17) Internal assessment shall be completed before the end of the first semester.

18) A student who for good reasons could not complete the PT will be required to complete that particular part of the training within a certain period of time as specified by the Academic Board/College Board.

19) A student who fails in a PT shall supplement the PT within a period specified by the Academic Board/College Board. Otherwise, he will be considered to have absconded the PT, and shall be discontinued.

20) A student who could not complete PT for non-justifiable reasons, will be considered to have absconded the PT, and shall be discontinued.

21) Students who do not go to places allocated to them for PT without satisfactory reasons will be deemed to have absconded from their PT and will, as a result, be discontinued from their studies.

22) Students who go to the allocated PT places but refuse to follow the training programme will be deemed to have absconded and consequently shall be discontinued from studies.

PT assessment will be based on the following items:

- Employers Assessment on the Field 30%
- Supervisor's Assessment on the Field 20%
- Final Report including Logbook 50%

This Prospectus can be reviewed or amended from time to time as deemed necessary and approved by the UAUT Council

For further Enquiries contact

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